

Grand County School District
264 South 400 East * Moab UT 84532

JOB ANNOUNCEMENT

June 5, 2017



Grand County School District is accepting applications for the following position:

GCHS Head Girls Golf Coach Part Time No Benefits

- Requirements:** Knowledge of Utah High School Activities Association rules and regulations. Knowledge of overall operation of athletic program. Applicant must pass a background check. Must be 23 years old.
- Job Summary:** Under the direction of the activities director the coach is responsible for the supervision and instruction of students in the fundamental skills, strategy and physical training necessary for them to realize a degree of individual and team success. At the same time, the student shall receive instruction that will lead to the formulation of moral values, pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.
- Thorough knowledge of all athletic policies approved by the Board and responsible for its implementation by the entire staff of the sports program. Responsible to have knowledge of and to interpret for the staff, the existing system of State and league regulations and implement these regulations consistently.
- Organizes and supervises a total sports program; providing training rules and regulations to each participating student; organizes parents, coaches, players and guests for pre-season meetings.
- Establish the fundamental philosophy, skills and techniques to be taught; delegating specific duties, supervising implementation, and at season's end, analyses effectiveness and evaluate all assistants in writing.
- Constantly monitors student eligibility and provides documentation to complete State and system requirements concerning physical examinations, parental consent and eligibility.
- Maintains discipline, adjusts grievances and works to increase morale and cooperation; determines discipline and delineates procedures concerning due process when enforcement of discipline is necessary; contacts parent when student is dropped or becomes ineligible.
- Initiates programs and policies concerning injuries, medical attention and emergencies; completes forms regarding athletic injuries and submits to Activities Director within 24 hours.
- Provides assistance, guidance and safeguards at all practices, games and while traveling for each participant.
- Advises, coordinates and supports assistant coaches in conjunction with Activities Director and principal.
- Keeping in mind that the success of athletic programs has a strong influence on the community's image of the entire system, that public exposure is a

considerable responsibility and community/parent pressure for winning is taxing, these factors must not over-ride the objectives and good sportsmanship and good mental health.

Assists in preparations for scheduled events or practices; adheres to scheduled facility times; coordinates program with maintenance and school employees; assists the Activities Director in arranging logistics for interscholastic events. Participates in the budgeting function by establishing in writing to the Athletic Director requirements for the next season; recommends equipment guidelines and is responsible for operating within budget appropriations.

Is accountable for all equipment particular to the sport he/she coaches; arranges for issuing, storing and reconditions of that equipment; submits an annual inventory and current records concerning the equipment; properly marks and identifies all equipment before issuing or storing; is responsible for cleanliness and maintenance of equipment; and instills in each player a respect for equipment and school property, its care and proper use.

Monitors equipment rooms and coaches' offices, authorizes who may enter, issue or requisition equipment; permits students to only be in authorized areas of the building at appropriate times; examines locker rooms before and after practices and games, checking on general cleanliness of the facility; secures all doors, lights, windows and locks before leaving the building if custodians are not on duty.

In coordination with Athletic Director, presents information to news media concerning schedules, tournaments and results; responsible for the quality, effectiveness and validity of any oral or written release to local media; responsible for maintaining good public relations with news media, Booster Club, parents, officials, volunteers and fans.

Knowledge of Utah High School Activities Association rules and regulations.

Knowledge of overall operation of athletic program.

Valid Utah teaching license.

Previous successful experience as a coach desirable.

Salary According to GCSD Salary Schedules

To Apply: Submit application to:

Grand County School District
264 South 400 East
Moab UT 84532

Applications available on line: www.grandschools.org or at the District Office

Deadline: *Open until filled.*

Applicants must pass a background check

Panel will select applicants to be interviewed and those persons only will receive an invitation to interview.

Grand County School District does not discriminate in the provision of services due to gender, race, color or national origin, and works in compliance with the Americans with Disabilities Act.