

## Instructions for How to Pay Student Lunch Fees Online With Your Credit Card

Open your browser and go to the following address:

<https://secure.myschoolfees.com/home.aspx>

There is a link to this on the GCHS homepage.

The first time you do this you must register. Click on the New User Registration link and follow the instructions as you register.

Once you have registered you choose the Sign In link and then click on Utah, Grand County and School Lunch.

Now click on the Student Payments link.

Enter your child's student number and click the Submit button. The system will confirm the name by asking if you want to add [student name] as one of your students. If the name is the student you are paying for then click the Yes button and that student will be added to your profile.

To pay fees for the student, click on the student's name and then click on the school name where that student attends school. Next click on PAYMENT.

Enter the amount you intend to pay (\$10.00 minimum) and click Continue to Checkout.

Click the Check Out button.

Enter your credit card information.

Click the Pay Fees button.